



## Archibus® Sustainability & Risk

# Hazardous Materials

Manage Hazardous Inventory & Retrieve Material Safety to Protect Individuals from Hazardous Chemicals & Reduce Regulatory Compliance Costs

### Reports & Summary Tables:

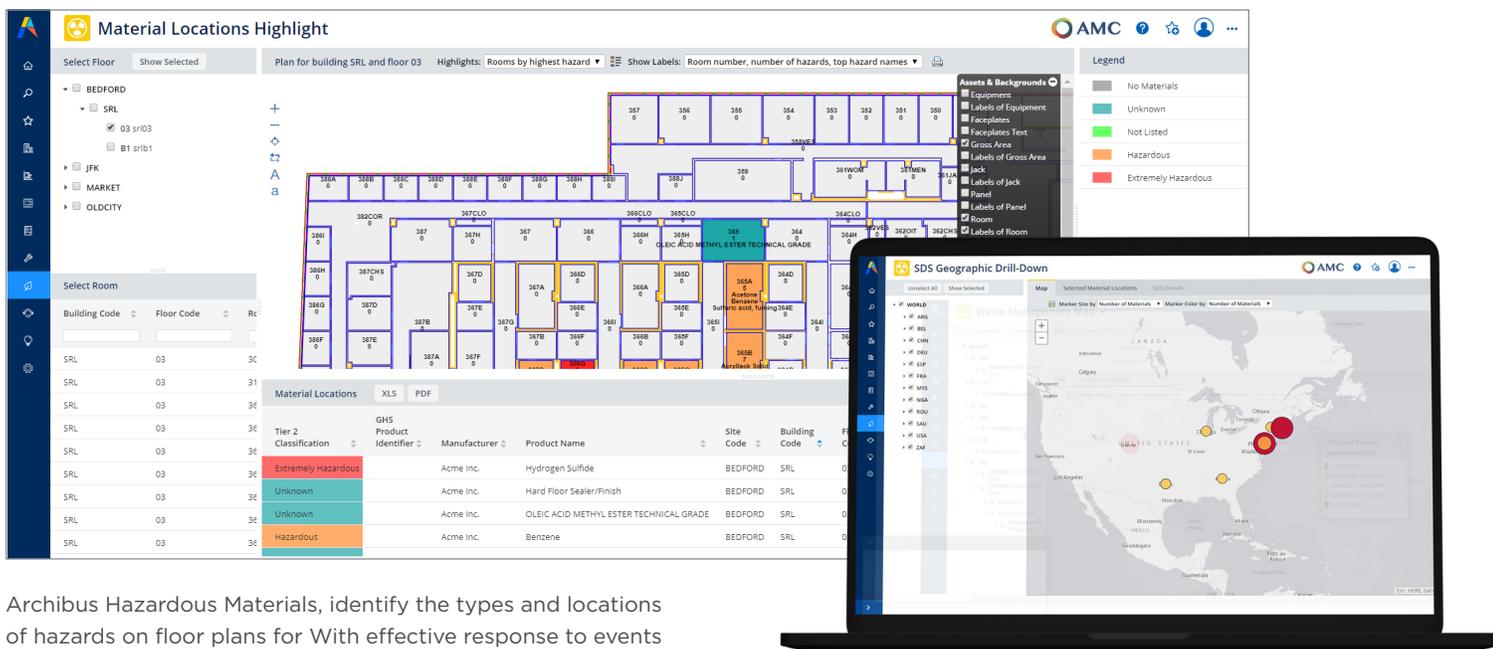
- SDS Locations List
- SDS Chemical Inventory
- SDS Constituents by Product
- Browse SDSs by Provider
- SDS Constituent Locations
- SDS Locations Highlight
- SDS Geographic Drill-Down
- Retrieve Material Safety Data Sheet
- Print SDSs

**Organizations must safely handle toxic products, verify regulatory compliance, and inform first responders where those hazardous materials are stored and what might be encountered during an emergency.**

Yet, maintaining this information in binders or file drawers can be expensive to manage, difficult to update, and a challenge to access—especially during a crisis. The Web-based Archibus Hazardous Materials application provides instant updates and access to SDS information from anywhere, stores lists of chemical products used in workplaces, and catalogs their SDS. With its companion Hazardous Materials Mobile App, it facilitates verification, updates, and retrieval by scanning stored containers. It also integrates materials inventories, space/occupancy data, equipment inventories, and organizational information with site- and floor-plan graphics.

## Benefits

- Minimizes risk of serious injury to building occupants and first responders in the event of an accident
- Conforms to GHS classification and reporting guidelines
- Reduces the administrative cost and effort required to maintain an up-to-date SDS library
- Satisfies chemical safety and inventory documentation reporting obligations, efficiently
- Enables first responders to quickly and reliably retrieve critical chemical safety information during an emergency
- Identifies errors and omissions in data and potential problems in management processes



Archibus Hazardous Materials, identify the types and locations of hazards on floor plans for With effective response to events involving toxic materials, better to ensure occupant safety and business continuity.

## Solutions

### Document Chemical Safety and Inventories

Archibus Hazardous Materials ensures completeness of an organization’s SDS library that not only decreases the consequences of accidents, but also minimizes the likelihood of regulatory violations and monetary penalties associated with inadequate compliance. Errors and omissions in compliance can be costly. Because material, classification, container, quantity, location, and other information can be uploaded, centralized, and instantly accessed via the Web, organizations gain a real-time picture of their hazardous materials profile for training, mitigation, and reporting purposes.

- Record all information on chemical stocks, storage, and employee training to document compliance with regulatory requirements
- Support compliance with hazardous chemical inventory reporting requirements such as EPCRA Tier II/SARA Title III
- Provide the flexibility to support multiple hazard classification systems, including National Fire Protection Association (NFPA), Hazardous Material Identification System (HMIS), and the Globally Harmonized System of Classification and Labelling of Chemicals (GHS)

### Empower First Responders

Who handle potentially dangerous materials associates training to manage them. First responders also need this information with equal, if not greater, urgency to take effective action when accidents occur. Because they do not have an insider’s day-to-day familiarity with chemical inventories and locations, Archibus Hazardous Materials provides fire, police, and medical professionals instant, reliable access to critical chemical safety information during

- Protect first responders by providing them up-to-date hazardous material location information
- Confirm the presence of hazardous materials to determine necessary precautions and equipment
- Provide access to floor plans with hazards’ locations highlighted according to hazard levels; drill down for details, as needed
- Generate maps showing emergency exit locations and evacuation radius graphics

## Minimize Risk of Serious Injury

Hazardous materials in a facility present organizations with multiple threats of accidents, personal injury, lost productivity, regulatory noncompliance, and associated legal and financial risks. Archibus Hazardous Materials minimizes such risks by centralizing data on the nature and location of hazardous materials, and indicating the best way to respond to spill or combustion incidents and injuries.

- Advance best safety practices by making SDS available to site occupants
- Share HAZMAT information with other systems and processes such as GIS, EH&S, Waste Management, Emergency Preparedness to improve workplace safety
- Use Archibus document management capabilities to securely store, retrieve, and distribute copies of SDS for both scalability and effective response to accidents
- Manage a detailed inventory of products, containers, and custodians at the subroom level
- Enhance information sharing among associates to proactively and prevent problems while supporting effective response to accidents that occur
- Maintain a full audit log of and changes to inventory data

## Reduce Administrative Costs and Risks of Omission

Large organizations with extensive chemical inventories in multiple locations face a challenge in keeping track of those materials cost-effectively. Manual accounting processes to track chemical stocks and other information, particularly in widely dispersed locations, increase the risk of losing important safety information and falling short of regulatory mandates. Archibus Hazardous Materials streamlines processes and improves related information access for greater safety and cost efficiency.

- Reduce costs of maintaining an up-to-date materials and SDS library with online data collection and dissemination
- Gather hazard inventory information via the Web for a complete, centralized database, and, optionally, details of constituent components and storage or use locations
- Access SDS stored in a database and indexed for fast search, retrieval, update, and bulk printing
- Leverage other existing Archibus facilities data such as space and equipment inventory, floor plans, and maps

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